The purpose of this form is to verify certain factors that may impact a student’s eligibility to apply for Pre-completion Optional Practical Training.

Key eligibility requirements for Pre-OPT, as set forth by federal government regulations and university policies, include the following:

- Student has maintained valid F-1 student status
- Student has studied fulltime in the U.S. for at least 1 academic year (Note: Language training and non-degree program do not count toward one academic year.)
- Student has completed fewer than 365 days of fulltime CPT at the current degree level
- Student has not engaged in 12 months of OPT (Pre or Post) at the current degree level
- Student has registered for on-ground course(s) during the entire period of requested Pre-OPT dates, unless Pre-OPT takes place during the annual vacation period

How do I submit this request?

After getting Part II and III completed by your college, you need to submit the request go to the request for Pre-OPT recommendation I-20 request eform and upload this form along with other required documents.
Part I: Student Information (To be completed by student)

Name ___________________________ Surname ___________________________ Given Name ___________________________

Northeastern ID: ___________________________ Major: ___________________________

Pre-OPT Requested dates: ____________ to ____________ (end date of Pre-OPT cannot be past the completion date)

Pre OPT will be: ☐ Full time (20 or more hours/week) ☐ Part time (Less than 20 hours per week)

Part II: Verification (To be completed by SEVIS contact in your college)

☐ This student has maintained full-time academic status during the regular academic terms and has been making satisfactory academic progress toward the successful completion of their program.

☐ This student has completed all course work except for thesis or dissertation

Will this student have an SGA during the period of requested Pre-OPT dates? ☐ YES ☐ NO

Please note students on Pre-OPT cannot participate in an SGA position.

Program Completion term:

Semester Based Programs

☐ Fall (December 20)
☐ Spring (May 8)
☐ Summer I (July 2)
☐ Summer II & Full Summer (August 29)
☐ Other: ___________________________ (i.e. Law school, thesis/dissertation)

Quarter Based Programs

☐ Fall (December 19)
☐ Winter (April 3)
☐ Spring (July 3)
☐ Summer (August 30)

Program Completion Year: ____________

Part III: Signature

Dean/SEVIS contact (required for Graduate students and all CPS students if your Academic Advisor is different from the SEVIS contact):

Name (please print): ___________________________ College: ___________________________

Signature of Dean/SEVIS contact: ___________________________ Date: ___________________________