The purpose of this form is to verify certain factors that may impact a student's eligibility to apply for Pre-completion Optional Practical Training.

Key eligibility requirements for Pre-OPT, as set forth by federal government regulations and university policies, include the following:

- Student has maintained valid F-1 student status
- Student has been enrolled as a full-time F-1 student in the U.S. for at least 1 academic year (Note: Language training and non-degree programs do not count toward one academic year.)
- Student has engaged in fewer than 365 days of full-time CPT at the current degree level
- Student has not engaged in 12 months of OPT (Pre- and/or Post-) at the current degree level
- Student is registered for a full-time, on-ground course load for the academic term during which Pre-OPT is being requested, unless Pre-OPT is going to take place during the annual vacation period

How do I submit this request?

After getting Part II and III of this form completed by the academic department, students need to submit the Pre-OPT recommendation I-20 request e-form and upload this form along with other required documents.

![Northeastern University - Office of Global Services]

Pre-OPT Verification Form

Part I: Student Information (*to be completed by student*)

Name _____
          Surname   *Given Name*

Northeastern ID: _____   Major: _____

Pre-OPT Requested dates: _____ to _____   (end date of Pre-OPT cannot be past the completion date)

Pre OPT will be: ☐ Full time (more than 20 hours/week)   ☐ Part time (20 or less hours/week)

Part II: Verification (*to be completed by the academic advisor and/or Authorized Secondary Approver*)

☐   This student has been enrolled in a full-time course load during each required academic term of their program, has maintained appropriate on-ground presence throughout their program, and has been making normal progress toward completing their course of study.

☐   This student has completed all coursework except for thesis or dissertation.

Will this student have an SGA during the period of requested Pre-OPT dates?   ☐ YES   ☐ NO

Please note students on Pre-OPT cannot participate in an SGA position.

Program Completion term:

Semester Based Programs	**Quarter Based Programs**	
☐ Fall (December 20)	☐ Fall (December 19)	
☐ Spring (May 8)	☐ Winter (April 6)	**Program Completion Year:**
☐ Summer I (July 2)	☐ Spring (July 3)	
☐ Summer II & Full Summer (August 29)	☐ Summer (September 3)	_____
☐ Other:_____ (i.e. Law school, thesis/dissertation)		

Part III: Signature

Academic Advisor or Authorized Secondary Approver: General Request (Authorized Secondary Approver signature is required for Graduate students and all CPS students if the Academic Advisor is different from the Secondary Approver).

Name (please print): _____ College: _____

Signature of Academic Advisor/
Authorized Secondary Approver _____ Date: _____