



For current J-1 scholars, travel signature is valid for one year from the date it was last signed (or until the end date of your DS-2019 if your DS-2019 end date is less than one year from signature date).

**Instructions:** Complete this form and submit it along with your DS-2019 (and the DS-2019 of any J-2 dependents) to the Office of Global Services. You will be notified via email to your Northeastern email account when your document is ready for pick-up.

Name: \_\_\_\_\_  
*Last/Family Name*
*First/Given Name*
*Middle Name*

Northeastern ID: TEMP \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
*Month*
*Day*
*Year*

Phone: \_\_\_\_\_ Northeastern Email: \_\_\_\_\_

Local U.S. Address: \_\_\_\_\_  
*Street*
*Apt #*

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code

Expected dates of travel (if known): Depart the U.S. on: \_\_\_\_/\_\_\_\_/\_\_\_\_ Return to the U.S. on: \_\_\_\_/\_\_\_\_/\_\_\_\_  
*Month*
*Day*
*Year*
*Month*
*Day*
*Year*

Once the DS-2019 is ready, (please check one):

- I will pick it up myself
- I will have it picked up by a friend\* Name: \_\_\_\_\_  
\*You must inform your friend when you receive notification that your document is ready. Your friend will need to show their ID when they pick up your DS-2019.
- I will purchase an eShipGlobal label (for instructions on creating an EShipGlobal label visit [northeastern.edu/ogs/contact](http://northeastern.edu/ogs/contact))
- Please mail it to the following address\*\*  
\*\*Your document will be mailed via USPS regular mail. Overseas mailing will be by regular mail.

\_\_\_\_\_ Street \_\_\_\_\_ Apt #

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country

**Scholar's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_