



The purpose of this form is to verify certain factors that may impact a student's eligibility to apply for Pre-completion Optional Practical Training.

Key eligibility requirements for Pre- OPT, as set forth by federal government regulations and university policies, include the following:

- Student has maintained valid F-1 student status
- Student has studied fulltime in the U.S. for at least 1 academic year (Note: Language training and non-degree program do not count toward one academic year.)
- Student has completed fewer than 365 days of fulltime CPT at the current degree level
- Student has not engaged in 12 months of OPT (Pre or Post) at the current degree level
- Student has registered for on-ground course(s) during the entire period of requested Pre-OPT dates, unless Pre-OPT takes place during the annual vacation period

#### **How do I submit this request?**

After getting Part II and III completed by your college, you need to submit the request go to the request for [Pre-OPT recommendation I-20 request eform](#) and upload this form along with other required documents.



**Part I: Student Information (To be completed by student)**

Name \_\_\_\_\_  
Surname Given Name

Northeastern ID: \_\_\_\_\_ Major: \_\_\_\_\_

Pre-OPT Requested dates: \_\_\_\_\_ to \_\_\_\_\_ (end date of Pre-OPT cannot be past the completion date)

Pre OPT will be:  Full time (20 or more hours/week)  Part time (Less than 20 hours per week)

**Part II: Verification (To be completed by SEVIS contact in your college)**

- This student has maintained full-time academic status during the regular academic terms and has been making satisfactory academic progress toward the successful completion of their program.
- This student has completed all course work except for thesis or dissertation

Will this student have an SGA during the period of requested Pre-OPT dates?  YES  NO

*Please note students on Pre-OPT cannot participate in an SGA position.*

**Program Completion term:**

**Semester Based Programs**

- Fall (December 20)
- Spring (May 8)
- Summer I (July 2)
- Summer II & Full Summer (August 29)
- Other: \_\_\_\_\_ (i.e. Law school, thesis/dissertation)

**Quarter Based Programs**

- Fall (December 19)
- Winter (April 3)
- Spring (July 3)
- Summer (August 30)

**Program Completion Year:**

\_\_\_\_\_

**Part III: Signature**

**Dean/SEVIS contact (required for Graduate students and all CPS students if your Academic Advisor is different from the SEVIS contact):**

Name (please print): \_\_\_\_\_ College: \_\_\_\_\_

Signature of Dean/SEVIS contact: \_\_\_\_\_ Date: \_\_\_\_\_