The purpose of this form is to verify certain factors that may impact a student’s eligibility to apply for Pre-completion Optional Practical Training.

Key eligibility requirements for Pre- OPT, as set forth by federal government regulations and university policies, include the following:

- Student has maintained valid F-1 student status
- Student has studied fulltime in the U.S. for at least 1 academic year (Note: Language training and non-degree program do not count toward one academic year.)
- Student has completed fewer than 365 days of fulltime CPT at the current degree level
- Student has not engaged in 12 months of OPT (Pre or Post) at the current degree level
- Student has registered for on-ground course(s) during the entire period of requested Pre-OPT dates, unless Pre-OPT takes place during the annual vacation period

**How do I submit this request?**

After getting Part II and III completed by your college, you need to submit the request go to the request for Pre-OPT recommendation I-20 request eform and upload this form along with other required documents.
Pre-OPT verification form for Graduate Students

Part I: Student Information (To be completed by student)

Name  
Surname  
Given Name  
Northeastern ID:  
Major:  
Pre-OPT Requested dates:  to  (end date of Pre-OPT cannot be past the completion date)  
Pre OPT will be:  
\[ \square \] Full time (20 or more hours/week)  
\[ \square \] Part time (Less than 20 hours per week)  

Part II: Verification (To be completed by SEVIS contact in your college)

\[ \square \] This student has maintained full-time academic status during the regular academic terms and has been making satisfactory academic progress toward the successful completion of their program.  
\[ \square \] This student has completed all course work except for thesis or dissertation  
Will this student have an SGA during the period of requested Pre-OPT dates?  
\[ \square \] YES  
\[ \square \] NO  

Please note students on Pre-OPT cannot participate in an SGA position.  

Program Completion term:  
\[ \square \] Semester Based Programs  
\[ \square \] Fall (December 20)  
\[ \square \] Spring (May 8)  
\[ \square \] Summer I (July 2)  
\[ \square \] Summer II & Full Summer (August 29)  
\[ \square \] Other: (i.e. Law school, thesis/dissertation)  
\[ \square \] Quarter Based Programs  
\[ \square \] Fall (December 19)  
\[ \square \] Winter (April 3)  
\[ \square \] Spring (July 3)  
\[ \square \] Summer (August 30)  

Program Completion Year:  

Part III: Signature

Dean/SEVIS contact (required for Graduate students and all CPS students if your Academic Advisor is different from the SEVIS contact):

Name (please print):  
College:  

Signature of Dean/SEVIS contact:  
Date:  

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