



Northeastern University

Office of Global Services

Graduate College of Arts, Media & Design I-20 Request Instructions

What is an I-20?

An I-20 is a U.S. immigration document issued by Northeastern University to certify that an international student has met admission requirements for a full-time program of study and has provided proof of sufficient financial resources for his/her studies. An I-20 is required to apply for an F-1 student visa at a U.S. embassy or consulate. The following admitted and deposited students should request an I-20 from Northeastern University:

- New international students coming from outside the U.S. seeking visa sponsorship
- Students currently in F-1 status studying at another school in the U.S.
- Current Northeastern students in F-1 status moving to a new degree program at Northeastern University
- Students currently in the U.S. in a nonimmigrant status (e.g. H-4, F-2, etc.) who want to change to F-1 status*

** If you are not planning to change to F-1 status, please note that not all immigration status categories allow for studying, internships, co-ops, international travel associated with an academic program and/or other experiential learning opportunities. Please note that some academic programs at Northeastern have experiential learning requirements (e.g., co-op or study abroad). Immigration statuses other than F/J may not allow for those and as such may impede the successful completion of your program of study.*

When can you request an I-20?

You can submit an I-20 Request only **after** you have been admitted, have accepted the offer, and have paid a tuition deposit. At that time, you will be able to submit an electronic I-20 Request through myOGS.

How can you prepare for, access and submit the online "I-20 Request"?

1. Gather the following required documents in a digital format (e.g. PDF or JPG):
 - Identity page of your passport
 - Financial documents meeting your program's expenses
(Estimated Expenses and Guidelines for Demonstrating Financial Support are on the next pages)
 - Students currently in F-1 status at another U.S. institution must also submit a [Transfer-in Verification Form](#).
 - Students currently in the U.S. in a nonimmigrant status other than F-1 who are applying to change to F-1 status must also submit documentation of their current visa status.
2. [Click here to access the Graduate College of Arts, Media & Design I-20 Request e-form](#). You will be prompted to enter your myNEU username and password to login.

The myOGS I-20 Request e-form is designed to respond to your individual situation and will guide you through the request process. If you have any questions, please contact Moki Smith at mk.smith@northeastern.edu or the OGS at ogs@northeastern.edu



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Estimate of Expenses for the 2018-2019 Academic Year

These figures are estimates and are subject to change at any time by Northeastern University's Board of Trustees.

Programs	Tuition and Fees	Living Expenses	Total
MS in Music Industry Leadership (based on 33 semester hrs of credit and 12 months)	\$48,469	\$24,784	\$73,253
MA in Journalism, Media Innovation & Professional Tracks (based on 22 semester hrs of credit and 8 months)	\$32,450	\$17,784	\$50,234
Master of Fine Arts in Studio Art; Master of Fine Arts in Information Design and Visualization (based on 30 semester hrs of credit and 8 months)	\$44,034	\$17,784	\$61,818
Master of Fine Arts in Interdisciplinary Arts (based on 36 semester hrs of credit and 12 months)	\$52,813	\$24,784	\$77,597
M. Arch.1, 2 or 3-Year Program; Master of Design in Sustainable Urban Environments – 1 Year Track (based on 36 semester hrs of credit and 8 months)	\$52,722	\$17,784	\$70,506
Master of Design in Sustainable Urban Environments – 2 Year Track (based on 28 semester hrs of credit and 8 months)	\$41,138	\$17,784	\$58,922
MS in Game Science and Design (based on 17 semester hrs of credit and 8 months)	\$26,658	\$17,784	\$44,442
MFA in Experience Design; MS in Experience Design (based on 32 semester hrs of credit and 8 months)	\$47,021	\$17,784	\$64,805
MS in Media Advocacy (based on 16 semester hrs of credit and 8 months)	\$23,762	\$17,784	\$41,546
Graduate Certificate in Game Analytics (based on 20 semester hrs of credit and 8 months)	\$29,554	\$17,784	\$47,338
Graduate Certificate in Information Design and Visualization; Graduate Certificate in Experience Design (based on 16 semester hrs of credit and 8 months)	\$23,762	\$17,784	\$41,546



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Guidelines for Demonstrating Financial Support

When requesting an I-20 for your Northeastern program of study, please show all sources of your financial support and ensure that the sum equals or exceeds the estimated expenses for yourself and any dependents. All financial documentation must be in English (or certified English translations must be included) and must be **issued within 9 months** of your program start date.

Financial sources must be readily available liquid assets, such as:

- Checking or savings accounts
- Money market accounts
- Certificates of deposit (with maturity dates no later than the start date of respective term)
- Educational loans (a loan application is not sufficient)
- Benevolent accounts
- Current accounts
- University scholarships
- Financial guarantee letter
- Post Office Account
- Balance Certificates
- Government Funding

The following are examples of sources that are NOT acceptable:

- Investment portfolios
- Retirement plans
- Public Provident funds
- Available lines of credit
- Deeds to real estate
- Leases with rental income
- Salary agreements or paystubs
- Income tax forms
- Wire Transfer Receipts

Additional Costs for Dependents

If you plan to bring your spouse and/or children, you must show additional funding for your dependents.

First dependent: **add \$10,000**; Additional dependent(s): **add \$6,000 per person**.

Currency Conversion

If the financial documents you are submitting are not in U.S. Dollars, you will need to provide a currency conversion and upload it to the e-form. You can find a currency conversion calculator here: <http://www.oanda.com/currency/converter/>

Visa Interview

Original financial documents must be presented to the consular officer during your visa interview and must be available for inspection upon entering the U.S.