

- If you **can access** your NEU account via username and password:
[Transfer Out Request](#)
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The completion and submission of this form will initiate the process of transferring the student out of Northeastern to another academic institution in the U.S. Northeastern will have access to the student's SEVIS record up until the "transfer out" date listed below. Once the "transfer out" date has passed, only the academic institution to which the student is transferring will have access to that student's SEVIS record. If the student changes their mind about transferring, and the "transfer out" date has passed, then the student must contact the academic institution to which they have transferred to, as only that institution will have access to the record at that point. Once the "transfer out" date has passed, the new academic institution will be able to issue a "transfer pending" I-20.

Documentation to be uploaded with your e-form:

- A copy of your acceptance letter to the academic institution to which you are transferring