

Prospective EV's Full Name: _____

U.S. Department of State (DOS) regulations [22 C.F.R. §62.10(a)(2)] require that J-1 Exchange Visitors (EVs) are proficient in English to successfully carry out their J-1 program activities and function in the U.S. on a day-to-day basis. A program sponsor must verify a prospective EV's English language proficiency prior to issuing a Form DS-2019. For prospective Visiting Faculty at Northeastern University, in order to meet DOS requirements, English Language proficiency is evaluated through a documented interview conducted by the Northeastern faculty host.

Please indicate below how the interview was conducted:

- In person
- Videoconferencing
- Telephone *(if videoconferencing is not a viable option)*

Suggestions for English Proficiency Interview Questions:

1. How have you prepared yourself to live and work/study in an English-speaking environment?
2. Please discuss your current work/research.
3. What skills and knowledge do you expect to gain while at Northeastern University?
4. What type of activities do you enjoy in your free time?
5. Do you have any questions about your upcoming visit?

Interview Scoring Rubric: (a score of 3 or higher is required)

2	Limited Proficiency/ Difficult to understand	Knowledge of English limited to key words (i.e. "yes", "no", "thank you"). Speech contains mostly simple phrases and repetition of vocabulary. Can be understood at times with significant effort by the listener.
3	Working Proficiency/ Possible to understand	Knowledge of English includes limited vocabulary and basic grammar. Able to consistently construct simple sentences. Able to engage in basic conversation. Can be understood with some effort by the listener.
4	Proficiency in Professional & Social Environment/Easy to understand	Knowledge of English includes large vocabulary and complex grammar. Able to construct sentences with minimal errors. Able to engage in most professional and social conversations. Can be understood with minimal effort by the listener.
5	Near-Fluent Proficiency/ Communication is effortless	Knowledge of English is nearly fluent. Able to construct complex sentences with few to no errors. Able to engage in conversations on any topic professionally or socially. Can be understood with no effort by the listener.

English Proficiency Interview Score (*must be 3 or above*): _____

Certification by the Northeastern Faculty Host:

I certify that the above J-1 Exchange Visitor (EV) has demonstrated sufficient English language skills to successfully carry out their activities at Northeastern University and to function in the U.S. on a day-to-day basis. Evidence of the measurement of the EV's English Language Proficiency must be retained and may be made available to the Department of State upon request.

Printed Name:

Signature:

Date:

Title:

NU Department:

NU Email Address:

****Please submit this completed & signed form to the Human Resources Contact in your department.****